



1601 South 129th West Avenue
Sand Springs, OK 74063
T: 918.245.8006
F: 918.245.8007
E: mail@event1inc.net

www.event1inc.net

SHOW INFORMATION

Oklahoma City Farm Show 2024

Bennett Event Center, State Fair Park, Oklahoma City, Oklahoma
April 4-6, 2024

Official Service Contractor

Event 1 Productions, Inc.
1601 S. 129th W. Ave.
Sand Springs, OK 74063
Phone: 918-245-8006
Fax: 918-245-8007
Email: mail@event1inc.net
Online: www.event1inc.net

Show Location

Bennett Event Center
3101 Gordon Cooper Blvd.
Oklahoma City, OK 73107

**FOR EASY
ONLINE
ORDERING
PLEASE VISIT**

www.event1inc.net

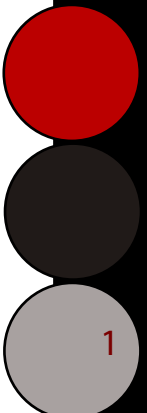
Your booth does not come with a table or folding chairs. If you want to order them, do so online at the link above, or use page 5 in this packet.

*At the close of the show, all exhibitor orders must be paid in full.
All unpaid balances at the end of the show will have an additional \$125.00 re-processing fee automatically added.*

IMPORTANT DATES & TIMES:

*All dates are for 2024, unless otherwise noted. All times are Central Time.
Be sure to check all order forms for additional information and deadlines:*

Discount Deadline (for orders received w/ payment):	_____ Mar 19	by 4:30pm
Show Hours:	_____ April 4	9:00am-5:00pm
	_____ April 5	9:00am-5:00pm
	_____ April 6	9:00am-4:00pm
Exhibitor Dismantle:	_____ April 6	4:00pm-10:00pm





1601 South 129th West Avenue
Sand Springs, OK 74063
T: 918.245.8006
F: 918.245.8007
E: mail@event1inc.net

SHOW INFORMATION

www.event1inc.net

Shipping Addresses

Advance Shipments to Warehouse

Company Name & Booth

Oklahoma City Farm Show 2024
C/O Event 1 Productions, Inc.
ABF Freight Service
1117 East Grand Blvd.
Oklahoma City, OK 73129

Shipments should arrive between:

March 4 and March 29 by 4:30pm daily

Direct Shipments

To Exhibit Site & for Pick-Up

Company Name & Booth

Oklahoma City Farm Show 2024
C/O Event 1 Productions, Inc.
Bennett Event Center
100 Mick Cornett Dr.
Oklahoma City, OK 73109

Shipments will be accepted only between:

April 1 and April 2 by 3:00pm daily

Shipment Pickups will be accepted on:

April 6 by 6:00pm

Any freight that will be delivered directly to the Bennett Event Center will only be received on either April 1st or 2nd. All freight deliveries sent directly to the facility will be received by Event 1 Productions, Inc. and are subject to Event 1 Productions, Inc. freight handling charges regardless of the consignee, as Event 1 Productions, Inc. is the official show contractor. If your freight arrives at the facility prior to the published freight receiving dates, it will not be accepted. All freight into the 2024 Oklahoma City Farm Show will require a material handling and payment form on file before arriving on show site as well as before freight will be released to exhibitors.

If you need any further assistance or have questions regarding your booth display needs, signs and banners, or other items needed that are not listed within the vendor packet please contact:

Scott Cutten, Exhibit Sales Manager

918-245-8006

918-695-5722

scutten@event1inc.net

Steve McDonald, Event Manager

918-245-8006

918-521-1324

steve@event1inc.net

We look forward to the opportunity to serve you and help Midwest Shows make The 2024 Oklahoma City Farm Show a great success!

Sincerely,

Corbin H. Potter

Corbin H. Potter

Director of Convention Services

Event 1 Productions, Inc.

1601 S. 129th W. Ave

Sand Springs, OK 74063

918-245-8006 - office

918-245-8007 - fax



1601 South 129th West Avenue
Sand Springs, OK 74063
T: 918.245.8006
F: 918.245.8007
E: mail@event1inc.net

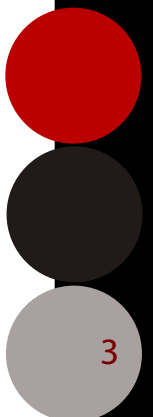
www.event1inc.net

TABLE OF CONTENTS

Event 1 Productions is committed to helping each exhibitor have a successful experience.

VENDOR PACKET CONTENTS

Standard Booth Furniture	4, 5
Premium Booth Furniture	6, 7
Quality Rental Carpet	8
Professional Booth Cleaning Services	9
Audio/Visual Services	10
Advanced Receiving Material Handling & Drayage Services	11
Direct Receiving Material Handling & Drayage Services	12
Freight Carrier Information/Shipping Labels	13
Tent Rental Rates	14
Payment Page	15





1601 South 129th West Avenue
Sand Springs, OK 74063
T: 918.245.8006
F: 918.245.8007
E: mail@event1inc.net

www.event1inc.net

STANDARD BOOTH FURNITURE

Standard & Counter High Skirted Tables
(4 ft., 6 ft. and 8 ft. lengths available)



Premium Folding Chair - Black



Padded Arm Chair



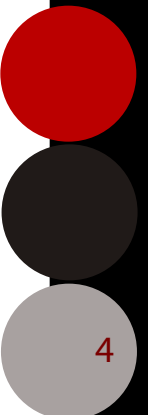
Counter High Stool



30" Lowboy & Highboy
Tables



Other styles available. Styles may vary due to availability. Payment information on following page.





1601 South 129th West Avenue
 Sand Springs, OK 74063
 T: 918.245.8006
 F: 918.245.8007
 E: mail@event1inc.net

www.event1inc.net

STANDARD BOOTH FURNITURE

PRICING INFORMATION

Show Name <u>Oklahoma City Farm Show 2024</u>	Show Dates <u>April 4-6, 2024</u>	Booth # _____
Company _____	Contact Person _____	
Address _____	City, State, Zip _____	
Telephone _____	Email Address _____	

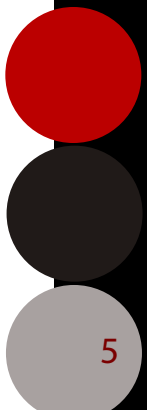
Item Description	Discount Rate	Standard Rate	Qty.	Total
Padded Arm Chair	\$45.00	\$55.00	___	\$ _____
Counter High Stool	\$65.00	\$85.00	___	\$ _____
Premium Folding Chairs (Black)	\$10.00	\$15.00	___	\$ _____
Wastebaskets	\$12.00	\$15.00	___	\$ _____
4' Table - Non-Skirted	\$65.00	\$75.00	___	\$ _____
4' Table - Skirted	\$75.00	\$90.00	___	\$ _____
6' Table - Non-Skirted	\$75.00	\$85.00	___	\$ _____
6' Table - Skirted	\$85.00	\$100.00	___	\$ _____
8' Table - Non-Skirted	\$85.00	\$95.00	___	\$ _____
8' Table - Skirted	\$95.00	\$110.00	___	\$ _____
Convert Provided Table to Counter Height	\$45.00	\$55.00	___	\$ _____
4' Counter High Table - Non-Skirted	\$70.00	\$80.00	___	\$ _____
4' Counter High Table - Skirted	\$85.00	\$95.00	___	\$ _____
6' Counter High Table - Non-Skirted	\$80.00	\$95.00	___	\$ _____
6' Counter High Table - Skirted	\$95.00	\$110.00	___	\$ _____
8' Counter High Table - Non-Skirted	\$90.00	\$105.00	___	\$ _____
8' Counter High Table - Skirted	\$105.00	\$125.00	___	\$ _____
60" Round with Linen	\$85.00	\$100.00	___	\$ _____
30" Lowboy Round with Spandex	\$70.00	\$80.00	___	\$ _____
30" Highboy Round with Spandex	\$90.00	\$105.00	___	\$ _____
Extra Table Skirts (Standard Size)	\$25.00	\$35.00	___	\$ _____
Extra Table Skirts (Counter Size)	\$35.00	\$45.00	___	\$ _____
Additional 3' Pipe & Drape	N/A	\$5.00 (per linear foot)	___	\$ _____
Additional 8' Pipe & Drape	N/A	\$7.00 (per linear foot)	___	\$ _____
Additional 16' Pipe & Drape	N/A	\$25.00 (per linear foot)	___	\$ _____

Discount Deadline: **Tuesday, March 19, 2024 @ 4:30pm**

All charges must be paid in full and received by the discount deadline date and time to receive the show discount rate. All orders must be accompanied by the payment policy form before services will be rendered.

Order Cancellations: All orders cancelled after the installation of the rental equipment will be charged 100% of the listed price, based on the date and time the order was placed. All orders cancelled during Event 1 Productions move-in will be charged 50% of the listed prices.

Sub-Total	\$ _____
Sales Tax (8.625%)	\$ _____
TOTAL DUE	\$ _____





1601 South 129th West Avenue
Sand Springs, OK 74063
T: 918.245.8006
F: 918.245.8007
E: mail@event1inc.net

www.event1inc.net

PREMIUM BOOTH FURNITURE



Leather Couch (available in black or white)



Leather Loveseat (available in black or white)



Leather Chair (available in black or white)



Premium White Leather Counter High Stool



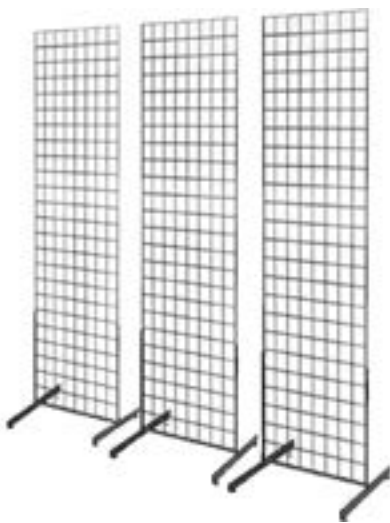
Tripod Easel



Presentation Board



3'x6' Slat Wall



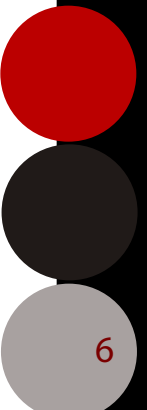
Black 6'x2' Gridwall



Adjustable T-Rack/ Bag Holder



Literature Rack (black and silver available)





1601 South 129th West Avenue
 Sand Springs, OK 74063
 T: 918.245.8006
 F: 918.245.8007
 E: mail@event1inc.net

www.event1inc.net

PREMIUM BOOTH FURNITURE

PRICING INFORMATION

Show Name <u>Oklahoma City Farm Show 2024</u>	Show Dates <u>April 4-6, 2024</u>	Booth # _____
Company _____	Contact Person _____	
Address _____	City, State, Zip _____	
Telephone _____	Email Address _____	

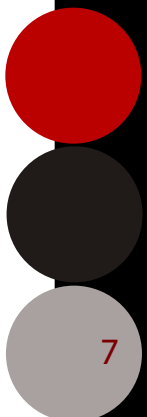
Item Description	Discount Rate	Standard Rate	Qty.	Total
Black Leather Couch	\$410.00	\$510.00	_____	\$ _____
Black Leather Loveseat	\$310.00	\$385.00	_____	\$ _____
Black Leather Chair	\$160.00	\$200.00	_____	\$ _____
White Leather Couch	\$410.00	\$510.00	_____	\$ _____
White Leather Loveseat	\$310.00	\$385.00	_____	\$ _____
White Leather Chair	\$160.00	\$200.00	_____	\$ _____
Premium White Leather Counter High Stool	\$ 95.00	\$110.00	_____	\$ _____
Coffee Table	\$ 70.00	\$ 85.00	_____	\$ _____
End Table	\$ 50.00	\$ 65.00	_____	\$ _____
8.5"x11" Literature Rack (60"H)	\$ 70.00	\$ 85.00	_____	\$ _____
Aluminum Tripod Easel (60"H)	\$ 40.00	\$ 50.00	_____	\$ _____
8'W x 4' H Presentation Board	\$160.00	\$200.00	_____	\$ _____
Black 6' H x 2'W Gridwall	\$ 85.00	\$100.00	_____	\$ _____
3' x 6' Silver Slat Wall	\$210.00	\$260.00	_____	\$ _____
Adjustable T-Rack/Bag Holder	\$ 75.00	\$ 90.00	_____	\$ _____

Discount Deadline: **Tuesday, March 19, 2024 @ 4:30pm**

All charges must be paid in full and received by the discount deadline date and time to receive the show discount rate. All orders must be accompanied by the payment policy form before services will be rendered.

Order Cancellations: All orders cancelled after the installation of the rental equipment will be charged 100% of the listed price, based on the date and time the order was placed. All orders cancelled during Event 1 Productions move-in will be charged 50% of the listed prices.

Sub-Total	\$ _____
Sales Tax (8.625%)	\$ _____
TOTAL DUE	\$ _____





1601 South 129th West Avenue
 Sand Springs, OK 74063
 T: 918.245.8006
 F: 918.245.8007
 E: mail@event1inc.net

www.event1inc.net

QUALITY RENTAL CARPET

PRICING INFORMATION

Show Name Oklahoma City Farm Show 2024	Show Dates April 4-6, 2024	Booth # _____
Company _____	Contact Person _____	
Address _____	City, State, Zip _____	
Telephone _____	Email Address _____	

Please be sure to indicate your carpet color choice. The color choices are coordinated with the event colors. Vendors are encouraged to stay within those colors. *If you do not choose a carpet color, the official show color will be used in your booth space.*

NOTE: If you require extension cords to be run under the carpet and booth padding, an electrical layout will be required. Please email your booth layout diagram to mail@event1inc.net.

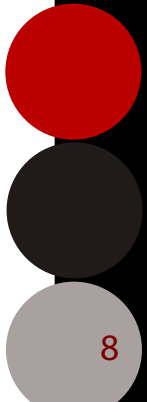
Carpet Options	Star Color Option		Discount Rate	Standard Rate	Qty.	Total
10' x 10' Carpeting	Black	Tuxedo	\$100.00	\$125.00	____	\$ _____
10' x 10' Carpet Padding			\$55.00	\$70.00	____	\$ _____
10' x 10' Visqueen Plastic Cover			\$40.00	\$50.00	____	\$ _____
NOTE: For a 20' x 20' booth, order two (2) 10' x 20' sections of carpet or padding.						
10' x 20' Carpeting	Black	Tuxedo	\$190.00	\$230.00	____	\$ _____
10' x 20' Carpet Padding			\$110.00	\$130.00	____	\$ _____
10' x 20' Visqueen Plastic Cover			\$80.00	\$100.00	____	\$ _____
NOTE: For a 20' x 30' booth, order two (2) 10' x 30' sections of carpet or padding.						
10' x 30' Carpeting	Black	Tuxedo	\$280.00	\$360.00	____	\$ _____
10' x 30' Carpet Padding			\$160.00	\$190.00	____	\$ _____
10' x 30' Visqueen Plastic Cover			\$120.00	\$150.00	____	\$ _____
NOTE: For a 20' x 40' booth, order two (2) 10' x 40' sections of carpet or padding.						
10' x 40' Carpeting	Black	Tuxedo	\$370.00	\$440.00	____	\$ _____
10' x 40' Carpet Padding			\$210.00	\$250.00	____	\$ _____
10' x 40' Visqueen Plastic Cover			\$160.00	\$200.00	____	\$ _____
NOTE: For a 20' x 50' booth, order two (2) 10' x 50' sections of carpet or padding.						
10' x 50' Carpeting	Black	Tuxedo	\$460.00	\$550.00	____	\$ _____
10' x 50' Carpet Padding			\$260.00	\$310.00	____	\$ _____
10' x 50' Visqueen Plastic Cover			\$200.00	\$250.00	____	\$ _____

Discount Deadline: **Tuesday, March 19, 2024 @ 4:30pm**

All charges must be paid in full and received by the discount deadline date and time to receive the show discount rate. All orders must be accompanied by the payment policy form before services will be rendered.

Order Cancellations: All orders cancelled after the installation of the rental equipment will be charged 100% of the listed price, based on the date and time the order was placed. All orders cancelled during Event 1 Productions move-in will be charged 50% of the listed prices.

Sub-Total	\$ _____
Sales Tax (8.625%)	\$ _____
TOTAL DUE	\$ _____





1601 South 129th West Avenue
 Sand Springs, OK 74063
 T: 918.245.8006
 F: 918.245.8007
 E: mail@event1inc.net

www.event1inc.net

PROFESSIONAL CLEANING SERVICES

PRICING INFORMATION

Show Name Oklahoma City Farm Show 2024	Show Dates April 4-6, 2024	Booth # _____
Company _____	Contact Person _____	
Address _____	City, State, Zip _____	
Telephone _____	Email Address _____	

Event 1 Productions will vacuum the show floor once after the carpet is installed. Your exhibit area may, at times, need additional vacuuming after the show begins. Let us keep your booth looking sharp and clean.

Initial Vacuuming - Once before show opens:

Service Description	Discount Rate	Standard Rate	Qty.	Total
10' x 10' Exhibit Space	\$35.00	\$45.00	_____	\$ _____
10' x 20' Exhibit Space	\$65.00	\$80.00	_____	\$ _____
10' x 30' Exhibit Space	\$95.00	\$120.00	_____	\$ _____
10' x 40' Exhibit Space	\$130.00	\$160.00	_____	\$ _____

Daily Vacuuming - Once each day of the show. Does **NOT** include the initial vacuuming:

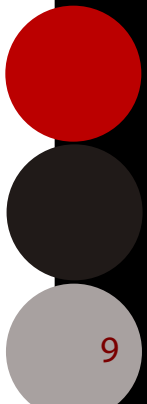
Service Description	DAILY Discount Rate	DAILY Standard Rate	Qty.	# of Show Days	Total
10' x 10' Exhibit Space	\$30.00	\$40.00	_____	_____	\$ _____
10' x 20' Exhibit Space	\$60.00	\$80.00	_____	_____	\$ _____
10' x 30' Exhibit Space	\$90.00	\$120.00	_____	_____	\$ _____
10' x 40' Exhibit Space	\$120.00	\$160.00	_____	_____	\$ _____

Discount Deadline: **Tuesday, March 19, 2024 @ 4:30pm**

All charges must be paid in full and received by the discount deadline date and time to receive the show discount rate. All orders must be accompanied by the payment policy form before services will be rendered.

Order Cancellations: All orders cancelled after the installation of the rental equipment will be charged 100% of the listed price, based on the date and time the order was placed. All orders cancelled during Event 1 Productions move-in will be charged 50% of the listed prices.

TOTAL DUE	\$ _____
------------------	----------





1601 South 129th West Avenue
 Sand Springs, OK 74063
 T: 918.245.8006
 F: 918.245.8007
 E: mail@event1inc.net

www.event1inc.net

AUDIO/VISUAL SERVICES

PRICING INFORMATION

Show Name <u>Oklahoma City Farm Show 2024</u>	Show Dates <u>April 4-6, 2024</u>	Booth # _____
Company _____	Contact Person _____	
Address _____	City, State, Zip _____	
Telephone _____	Email Address _____	



43", 55", 65" and 75" Flat Panel Displays w/Power Cord and Remote



Extension Cord (25')



DVD Player



Laptop DVD Player Shelf for Display Stand



Display Stand (Truss)



HDMI Cable (6')



Power Strip

Item Description	Quantity	Discount Rate	Standard Rate	Total
43" Flat Panel Display w/Remote	_____	\$415.00	\$515.00	\$ _____
55" Flat Panel Display w/Remote	_____	\$515.00	\$640.00	\$ _____
65" Flat Panel Display w/Remote	_____	\$615.00	\$765.00	\$ _____
75" Flat Panel Display w/Remote	_____	\$715.00	\$890.00	\$ _____
Flat Panel Display Stand (Truss) & Mounting Bracket	_____	\$95.00	\$105.00	\$ _____
Laptop/DVD Player Shelf for Display Stand	_____	\$30.00	\$40.00	\$ _____
DVD Player	_____	\$45.00	\$55.00	\$ _____
HDMI Cable (6')	_____	\$30.00	\$40.00	\$ _____
Extension Cord (25')	_____	\$27.50	\$40.00	\$ _____
Power Strip	_____	\$15.00	\$25.00	\$ _____
EXAMPLE:				
65" Flat Panel Display	1	\$615.00	\$765.00	

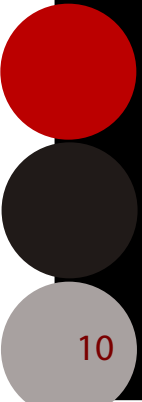
X **OR** **=**

Discount Deadline: **Tuesday, March 19, 2024 @ 4:30pm**

All charges must be paid in full and received by the discount deadline date and time to receive the show discount rate. All orders must be accompanied by the payment policy form before services will be rendered.

Order Cancellations: All orders cancelled after the installation of the rental equipment will be charged 100% of the listed price, based on the date and time the order was placed. All orders cancelled during Event 1 Productions move-in will be charged 50% of the listed prices.

Sub-Total	\$ _____
Sales Tax (8.625%)	\$ _____
TOTAL DUE	\$ _____





1601 South 129th West Avenue
 Sand Springs, OK 74063
 T: 918.245.8006
 F: 918.245.8007
 E: mail@event1inc.net

www.event1inc.net

ADVANCED RECEIVING MATERIAL HANDLING & DRAYAGE SERVICES

PRICING INFORMATION

Show Name Oklahoma City Farm Show 2024	Show Dates April 4-6, 2024	Booth # _____
Company _____	Contact Person _____	
Address _____	City, State, Zip _____	
Telephone _____	Email Address _____	

Material Handling & Drayage Services

All materials will be delivered to the exhibit booth before vendor move-in. Properly labeled empty crates will be stored and returned to exhibit booth at the close of the show. Outbound freight will be delivered to the loading dock from your booth.

Any exhibitor with material handling and drayage services included in their order must have a valid credit card accompanying the vendor order before Event 1 Productions will deliver freight to the exhibitor's booth. *There will be a service fee of \$0.75 per pound, with a minimum of 100 lbs, for all freight not picked up from the venue that is returned to Event 1 Production's warehouse.*

Material Handling Rates figured per pound

DISCOUNT RATE - PER POUND	STANDARD RATE - PER POUND	
\$1.09	\$1.19	*100 POUND MINIMUM

I will be shipping to:

The Advanced Receiving Warehouse. (Use label provided in the following pages.)

Receiving Dates are: **March 4 - March 29 by 4:30pm (CST)**

if you have any questions, concerns, would like to confirm delivery, or to set up pickup after the show call Scott Cutten @ 918-245-8006. Freight left at the show site will be returned to Event 1 Productions' warehouse for a service fee of \$0.75 per pound, with a minimum of 100 lbs. After 10 days if payment arrangements have not been made for the service fee, Event 1 Productions will consider the freight abandoned.

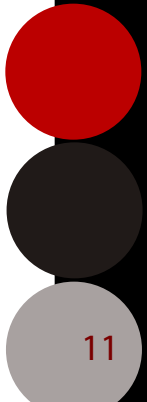
Estimated Weight of Shipment:

_____ POUNDS

By signing below, you authorize Event 1 Productions to handle any freight sent by your company to the show listed above. Your signature also authorizes Event 1 Productions to charge the credit card you have provided within 10 days after the aforementioned show, should the actual, confirmed weight of your freight shipment be greater than the estimated figure you entered in the box above.

AUTHORIZED REPRESENTATIVE (SIGNATURE)	
AUTHORIZED REPRESENTATIVE (PRINT PLEASE)	DATE
CONTACT (PLEASE PRINT)	
MOBILE PHONE #	OFFICE PHONE #

Sub-Total	\$ _____
Fuel Surcharge (4% of Sub-Total)	\$ _____
TOTAL DUE	\$ _____





1601 South 129th West Avenue
 Sand Springs, OK 74063
 T: 918.245.8006
 F: 918.245.8007
 E: mail@event1inc.net

www.event1inc.net

DIRECT RECEIVING MATERIAL HANDLING & DRAYAGE SERVICES

PRICING INFORMATION

Show Name <u>Oklahoma City Farm Show 2024</u>	Show Dates <u>April 4-6, 2024</u>	Booth # _____
Company _____	Contact Person _____	
Address _____	City, State, Zip _____	
Telephone _____	Email Address _____	

Material Handling & Drayage Services

All materials will be delivered to the exhibit booth before vendor move-in. Properly labeled empty crates will be stored and returned to exhibit booth at the close of the show. Outbound freight will be delivered to the loading dock from your booth.

Any exhibitor with material handling and drayage services included in their order must have a valid credit card accompanying the vendor order before Event 1 Productions will deliver freight to the exhibitor's booth. *There will be a service fee of \$0.75 per pound, with a minimum of 100 lbs, for all freight not picked up from the venue that is returned to Event 1 Production's warehouse.*

Material Handling Rates figured per pound

DISCOUNT RATE - PER POUND	STANDARD RATE - PER POUND	
\$0.99	\$1.09	*100 POUND MINIMUM

I will be shipping directly to:

The Venue hosting the event. (Use label provided in the following pages.)

Receiving Dates are: April 1-2 by 3:00pm (CST)

if you have any questions, concerns, would like to confirm delivery, or to set up pickup after the show call Scott Cutten @ 918-245-8006. Freight left at the show site will be returned to Event 1 Productions' warehouse for a service fee of \$0.75 per pound, with a minimum of 100 lbs. After 10 days if payment arrangements have not been made for the service fee, Event 1 Productions will consider the freight abandoned.

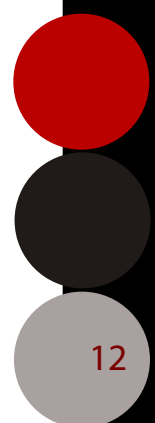
**Estimated Weight
of Shipment:**

_____ **POUNDS**

By signing below, you authorize Event 1 Productions to handle any freight sent by your company to the show listed above. Your signature also authorizes Event 1 Productions to charge the credit card you have provided within 10 days after the aforementioned show, should the actual, confirmed weight of your freight shipment be greater than the estimated figure you entered in the box above.

AUTHORIZED REPRESENTATIVE (SIGNATURE) _____	
AUTHORIZED REPRESENTATIVE (PRINT PLEASE) _____	DATE _____
CONTACT (PLEASE PRINT) _____	
MOBILE PHONE # _____	OFFICE PHONE # _____

Sub-Total	\$ _____
Fuel Surcharge (4% of Sub-Total)	\$ _____
TOTAL DUE	\$ _____





1601 South 129th West Avenue
Sand Springs, OK 74063
T: 918.245.8006
F: 918.245.8007
E: mail@event1inc.net

FREIGHT / SHIPPING LABELS

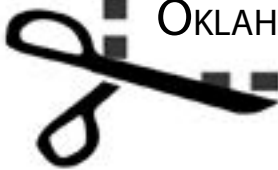
www.event1inc.net

Place exhibitor name & booth number on top line.

Company	Booth Number
OKLAHOMA CITY FARM SHOW 2024	
EVENT 1 PRODUCTIONS, INC.	
ABF FREIGHT SERVICE	
1117 E. GRAND BLVD.	
OKLAHOMA CITY, OK 73107	



Advanced Receiving

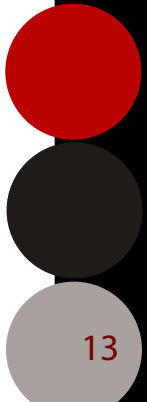


Place exhibitor name & booth number on top line.

Company	Booth Number
OKLAHOMA CITY FARM SHOW 2024	
C/O EVENT 1 PRODUCTIONS, INC.	
BENNETT EVENT CENTER	
3101 GORDON COOPER BLVD.	
OKLAHOMA CITY, OK 73107	



Direct Shipment





1601 South 129th West Avenue
 Sand Springs, OK 74063
 T: 918.245.8006
 F: 918.245.8007
 E: mail@event1inc.net

www.event1inc.net

TENT RENTAL RATES

PRICING INFORMATION

Show Name <u>Oklahoma City Farm Show 2024</u>	Show Dates <u>April 4-6, 2024</u>	Booth # _____
Company _____	Contact Person _____	
Address _____	City, State, Zip _____	
Telephone _____	Email Address _____	

Tent Rental Rates (Rates include four (4) SIDES for your tent)

SIZE	WITH SIDES?	COST ON GRASS	COST ON ASPHALT
10'X10'	YES	\$225.00	\$275.00
10'X20'	YES	\$345.00	\$395.00
15'X15'	YES	\$375.00	\$425.00
16'X16'	YES	\$418.00	\$468.00

IMPORTANT INFO:

* You must email a layout of your booth that shows where you want your tent located to Event 1 Productions at least 7 days prior to your setup day.

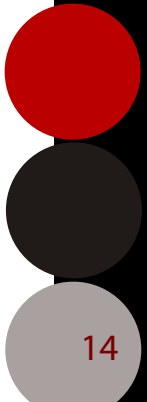
* Send the layout to mail@event1inc.net.

Discount Deadline: Tuesday, March 19, 2024 @ 4:30pm

All charges must be paid in full and received by the discount deadline date and time to receive the show discount rate. All orders must be accompanied by the payment policy form before services will be rendered.

Order Cancellations: All orders cancelled after the installation of the rental equipment will be charged 100% of the listed price, based on the date and time the order was placed. All orders cancelled during Event 1 Productions move-in will be charged 50% of the listed prices.

Sub-Total	_____
Sales Tax (8.625%)	_____
TOTAL DUE	_____





1601 South 129th West Avenue
 Sand Springs, OK 74063
 T: 918.245.8006
 F: 918.245.8007
 E: mail@event1inc.net

PAYMENT TERMS & POLICIES

www.event1inc.net

Show Name Oklahoma City Farm Show 2024	Show Dates April 4-6, 2024	Booth # _____
Company _____	Contact Person _____	
Address _____	City, State, Zip _____	
Telephone _____	Email Address _____	

METHOD OF PAYMENT

Company Check	Credit Card	Purchase Order#: _____	Other: _____
Authorized Representative Signature _____		Print Name Please _____	Date _____

CREDIT CARD AUTHORIZATION / COMPANY INFORMATION

Type of Card:	VISA	MasterCard	American Express	Discover
Card Number	_____		Expiration Date	_____
Card Member Name (Please Print)	_____		Signature	_____
Card Member Address	_____			
City, State, Zip Code	_____		Telephone Number	_____
Send Receipt To:	_____		At: email, address, fax #	_____

TOTAL CHARGES	
Sub-Total:	\$ _____
Taxes (8.625%)	\$ _____
Total Surcharges:	\$ _____
TOTAL:	\$ _____

PAYMENT TERMS & POLICIES

All exhibitor orders are due in advance of the scheduled exhibitor move-in date. Orders received in full (including applicable sales taxes) before or on the discount deadline date will receive the discount price rate. Event 1 Productions will accept Personal and Company Checks, VISA, MasterCard, Discover and American Express. If ordering with a Purchase Order (PO#), please call Event 1 Productions to arrange payment schedule. Exhibitors must call the Event 1 Productions' office prior to the discount deadline date for authorization of a PO to be eligible for the discount deadline. If Event 1 Productions receives a Purchase Order without directly communicating with the exhibitor/company, the discount price will not apply.

All orders received after the discount deadline date and time will receive standard pricing. All payments are due in advance. Any exhibitor with material handling and drayage services included in their order must have a valid credit card accompanying the vendor order before Event 1 Productions will deliver freight to the exhibitor's booth. All orders received on show site will be priced at the standard rates. All on-site orders must make payment at the time of the order and before the service is rendered. **At the close of the show, all exhibitor orders must be paid in full. All unpaid balances at the end of the show will have an additional \$125.00 re-processing fee automatically added.**

All credit cards that are denied will have an additional \$75.00 re-processing fee (\$150.00 if not handled before the close of the show, and if the order was placed on show site).

REFUNDS: Questions regarding refunds should be brought to the service desk at the show site, if possible. If not, you have 14 days after the show's end date to request a refund.

Thanks for your business. Please let us know if there is anything more we can do to make your event a success. We look forward to working with you again!

The Event 1 Team